

Outreach Coordinator & Active Transportation Researcher

[Kids on Wheels](#) is an innovative program through the [British Columbia Cycling Coalition](#) that runs balance bikes camps for children in different community centres and daycares in Vancouver.

We are currently looking for an Outreach Coordinator and Community Active Transportation (AT) Researcher to join our team for the summer. This person will be responsible for community outreach and provincial expansion of the Kids on Wheels program as well as take the lead on a province wide data collection project aimed to create an inventory of AT projects in BC. The successful candidate will have an interest in active transportation and urban studies research and be able to market the Kids on Wheels program to new communities by showcasing the connection to active transportation, cycling advocacy, and provincial climate and health goals.

Overview

Temporary Full-Time Position (35 hrs/week)

Dates: July 11 - September 2, 2022

Compensation: \$25.00 per hour

Positions available: 1

Work schedule: This position can have flexible hours to suit the needs of the candidate. However, some of the outreach work will need to be completed between business hours Monday through Friday.

Locations: Remote

As this is Canada Summer Job Position (an initiative of the Canadian Government's Youth Employment and Skills Strategy) all candidates must be aged between 15 to 30 years of age, be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment.

Overall Responsibilities:

- Reach out to new facilities and organizations to introduce the KoW licensed program
- Work with BCCC staff to initiate Active Transportation inventory and research project

Skills and Experience

- Experience collecting and organizing data, previous experience as a researcher or research assistant is ideal.
- Knowledge of issues and opportunities related to: urban studies, transportation, and climate action

- Organized and able to execute projects on a timeline. Project management experience is helpful.
- Good knowledge of Excel to track data including: shortcuts and formula functions, building charts and graphs, sorting and filtering data, pivot tables graphing.
- Excellent verbal and written skills.

How to apply

Please send your resume and a short cover letter explaining why you are interested and think you are a good fit for his position. Email application to the program manager at hire@bccycling.ca with "Active Transportation Research Coordinator" the title. The deadline is July 6, 2022.

We thank all applicants for your interest, however only applicants selected for interviews will be contacted. Interviews will be conducted virtually.